

| Feature | Sage Payroll | Sage Payroll & Professional Module | Sage Payroll & Professional & Bureau |
|---|--------------|------------------------------------|--------------------------------------|
| HMRC Accreditation – software & Internet Submissions | ■ | ■ | ■ |
| Employee Record | ■ | ■ | ■ |
| Multiple Payment frequencies (weekly, fortnightly, four weekly, monthly) | ■ | ■ | ■ |
| Statutory Reports | ■ | ■ | ■ |
| Nominal Link to Sage accounts range - Instant, Line 50, Line 100, MMS | ■ | ■ | ■ |
| Tax Year End Processing | ■ | ■ | ■ |
| Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay, Statutory Adoption Pay | ■ | ■ | ■ |
| Unlimited Payment Types | ■ | ■ | ■ |
| Unlimited Additions & Deductions | ■ | ■ | ■ |
| Holiday Pay | ■ | ■ | ■ |
| Holiday Schemes, Absence & Holiday Diary | ■ | ■ | ■ |
| Pensions | ■ | ■ | ■ |
| Tax Credits | ■ | ■ | ■ |
| Student Loans | ■ | ■ | ■ |
| Net to gross payment calculations | ■ | ■ | ■ |
| 7 years Historical Payslips & Reports | ■ | ■ | ■ |
| Year End & advanced In-Year Internet Submissions | ■ | ■ | ■ |
| Multiple Payslip Layouts | ■ | ■ | ■ |
| Help files & Wizards | ■ | ■ | ■ |
| e-Banking* – including online IR and employee salary payments | ■ | ■ | ■ |
| Access Rights/Security | ■ | ■ | ■ |
| Multi-company & Multi-user options | ■ | ■ | ■ |
| Holiday schemes for employees working irregular hours | ■ | ■ | ■ |
| Extra time at Payroll Year End | ■ | ■ | ■ |
| Improved – Historical statutory reporting – P11, P32, P35, P14/60, P45 | ■ | ■ | ■ |
| Audit Trail reporting | ■ | ■ | ■ |
| Cheque Printing | ■ | ■ | ■ |
| PDF report output | ■ | ■ | ■ |
| Customised Reports | ■ | ■ | ■ |
| Report Selection, Batch printing & Report Designer | ■ | ■ | ■ |
| Global Changes | ■ | ■ | ■ |
| Loan Deductions | ■ | ■ | ■ |
| Personnel Records - job and salary history, appraisal and disciplinary records and personal car records | ■ | ■ | ■ |
| Task Reminders | ■ | ■ | ■ |
| Additional employee Bank Account | ■ | ■ | ■ |
| NEW Copy Employee | ■ | ■ | ■ |
| NEW Historical Reporting by financial year | ■ | ■ | ■ |
| NEW Employer Compliance Payroll Report | ■ | ■ | ■ |
| NEW Process Maps | ■ | ■ | ■ |
| NEW Dashboard | ■ | ■ | ■ |
| NEW Document Manager | ■ | ■ | ■ |
| NEW Excel Integrated Reporting | ■ | ■ | ■ |
| Microsoft Office Integration | Basic | Advanced | Advanced |
| Batch Timesheet Entry and Import | ■ | ■ | ■ |
| Salary Review Forecast | ■ | ■ | ■ |
| Import/Export – employee information | ■ | ■ | ■ |
| Reconciliation Assistance – drill down at field level on year-to-dates | ■ | ■ | ■ |
| Exception Reporting including user-defined variance settings | ■ | ■ | ■ |
| Multi-company payslip printing, reports & payroll update | ■ | ■ | ■ |
| Multi-company management of tax parameter, tax code, payments, additions, holiday schemes & dates | ■ | ■ | ■ |

* Additional charges may apply after the first year.